



**State of Vermont  
Public Utility Commission**

**MEMORANDUM**

To: Participants in Case No. 23-2220-RULE  
From: Vermont Public Utility Commission  
Re: Update of FAQs for fuel dealer annual registration form  
Date: January 26, 2024

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**Introduction**

The Vermont Public Utility Commission (“Commission”) has created a fillable form for fuel dealers to use to satisfy their annual registration requirements pursuant to 30 V.S.A. § 8124(b)(1). Orders addressing the content of that annual registration form were issued on December 15, 2023, and January 17, 2024.<sup>1</sup> The Commission held an information session on the mechanics of the fillable form on January 23, 2024. During that session participants expressed some uncertainties that the Commission can immediately address.

**Update on Fuel Use**

Several participants indicated that they have no way of telling whether a fuel that was sold in Vermont was consumed for heating use or some other use. Act 18 specifies all fuels of interest in this matter as “heating fuels” and does not differentiate uses of those fuels. Accordingly, the Commission is updating its Frequently Asked Questions (“FAQs”) in response to this feedback.<sup>2</sup> Amendments to the FAQs are in red.

“I sell one of the fuel types listed, but I don’t think ~~any~~ all of it is used for heating purposes. ~~Do I have to register?~~ How do I report this in my registration?”

Vermont law requires entities that sell “heating fuel into or in Vermont” to register annually with the Commission. Heating fuel is defined as “fossil-based heating fuel, including oil, propane, natural gas, coal, and kerosene” (see [30 V.S.A. § 8123\(11\)](#)). ~~If you are unable to identify whether the fuel you sold went to heating use or some other use, please report it as heating use.~~

~~Please fill out the form if you sold any of these types of heating fuel in the 2023 calendar year.”~~

**Update on Confidential Treatment of Registration Information**

Participants also indicated concern about how the Commission plans to treat information provided during registration. The Commission has since issued an order on January 24, 2024,

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<sup>1</sup> For an overview of the work done to date and other information on the proposed Clean Heat Standard, please see the Commission's clean heat website at <https://puc.vermont.gov/clean-heat-standard>.

<sup>2</sup> <https://puc.vermont.gov/clean-heat-standard/annual-registration>

addressing that concern. The Commission is updating its corresponding FAQs to reflect that order. Amendments to the FAQs are in red.

“What is the Commission’s policy on handling proprietary business information?”

Please see the Commission’s January 24, 2024, [Order Granting Confidential Treatment of Registration Information](#). To summarize the findings of that order: The Commission will treat specific form information as confidential for five years from the date the annual registration form is submitted and will ask that the Department of Public Service and the Agency of Natural Resources do the same. Specifically, “[t]he information supplied on the Fuel Dealer Annual Registration form in response to the questions in the following categories on the registration form will be treated as confidential: heating fuel overview and for each type of heating fuel: heating fuel imported, heating fuel purchased in Vermont, and heating fuel sold in Vermont.<sup>3</sup>” ~~The Commission will not post any registration information publicly until it rules on whether it has the authority, pursuant to Vermont’s existing public records laws, to protect from public disclosure the volume information and identities of businesses that import, produce, or sell fuel.”~~

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<sup>3</sup> *Order Granting Confidential Treatment of Registration Information*, Case 23-2220-RULE, Order of 1/24/24 at 10.