

**STATE OF VERMONT
PUBLIC UTILITY COMMISSION**

Case No. 20-0203-INV

Investigation into the establishment of
reduced rates for low-income residential
ratepayers of Vermont electric utilities

**VERMONT DEPARTMENT OF PUBLIC SERVICE’S REPOSSES TO THE VERMONT
PUBLIC UTILITY COMMISSION’S MEMORANDUM REQUESTING INFORMATION**

On April 5, 2023, the Vermont Public Utility Commission (“Commission”) issued a *Memorandum re Request for Information* in the above-referenced proceeding. The Vermont Department of Public Service (“Department”) has reviewed the requests and provides the following information. The Department notes that no grant agreements have been finalized at this time. Proposed reporting data points have been included in the draft grant agreements, but because negotiations between the Department and participating utilities to finalize said agreements are ongoing, some of the below reporting requirements may be subject to change.

Q1. Are the utilities required to report to the Department about their ACRE programs?

A1. Yes, utilities participating in the ACRE Program will be required to report to the Department on the status of their specific ACRE-funded programs.

Q2. If so:

a. How often must the utilities submit reports?

b. What information must they include in their reports?

A2(a). Utilities will be required to submit quarterly reports, which will be due on the 10th day of the months of January, April, July, and October following the execution of grant agreements until each ACRE-funded program is fully subscribed. Utilities will be required to submit final reports when ACRE-funded programs are fully subscribed; utilities will also obtain full grant funds upon submission and review of their respective final reports. Finally, utilities will be required to submit annual reports throughout the duration of the ACRE Program membership term so long as the membership is still funded by ACRE funds.

(b) Quarterly reports require the following information from a participating utility:

- i. Goals & Objectives for the Quarter;
- ii. Work Accomplished in the Reporting Quarter, including a narrative identifying accomplishments, costs, problems, and/or conditions along with any proposed corrective actions;
- iii. Work/Purchases Scheduled for the Next Reporting Quarter; and
- iv. Cost & Performance Status & Metrics, including actual costs incurred for the period and total expenses to date (the utility may use its own forms or spreadsheets to present this information).

Final reporting requires the following information from a participating utility:

- i. A concise narrative summary of the costs, successes, and challenges of the ACRE-funded program (activities specified in the scope of work);
- ii. All information asked for in the quarterly progress reports including the totals for all of the Cost & Performance Metrics;
- iii. Photographs of the installed equipment; and
- iv. Information regarding the role the ACRE grant funds had in making Vermont more affordable, protecting the most vulnerable Vermonters, and other factors that demonstrate the value of the public investment in the ACRE Program.

Annual reporting requires the following information from a participating utility:

- i. Name and address of the owner of the generation facility(ies) associated with the ACRE-funded membership program;
- ii. Description of the generation facility(ies) associated with the ACRE-funded membership program, including the name, address, nameplate capacity of the facility (MWDC & MWAC), date of commissioning, and annual estimated and actual output (MWh);

- iii. Portion of the generation facility (kW/MW) dedicated to memberships;
- iv. Number (#) of Community Renewable subscriptions (households served);
- v. Name and address (preferably E-Site ID) of Program Member/Subscription Holder;
- vi. Average bill reduction (%) for members;
- vii. Number of memberships transferred, including changes of service location (same member) and changes of member(s); and
- viii. NEPOOL report documenting Renewable Energy Credits ("REC") Treatment (number of RECs generated, their retirement, application to Renewable Energy Standard obligations, etc.).

Thank you for the opportunity to comment on this matter. Please contact the undersigned counsel with any questions.

Dated at Montpelier, Vermont this 18th day of April 2023.

VERMONT DEPARTMENT OF PUBLIC SERVICE

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