



**State of Vermont
Public Service Board**

MEMORANDUM

To: Parties to PSB Case No. EEU-2016-03 (2016-2017 Demand Resources Planning Proceeding)

From: Tom Knauer, Lead Staff ^{TK}

Re: Standards and Procedures Applicable to Electronic Filing Using ePSB

Date: February 3, 2017

On December 28, 2016, the Deputy Clerk of the Board issued a memorandum to participants in this proceeding announcing that the Vermont Public Service Board (“Board”) had decided to process this case in its new electronic filing and case management system, known as ePSB. Each participant in this case was asked to inform the Board whether it would like to participate electronically or in paper for the remainder of the proceeding.

Now that ePSB is up and running, those participants who chose to participate electronically should familiarize themselves with and follow the Board’s Standards and Procedures Applicable to Electronic Filing Using ePSB (“ePSB Pr.”).¹ One provision of the ePSB Pr. that is a change from past practice in energy efficiency utility (“EEU”) workshop-based proceedings, such as this, which have not always required filing paper copies, is the requirement under Section I(d) that “each party or participant to a Board proceeding shall file with the Board one hard copy of each document that is electronically filed using ePSB. The cover letter accompanying the hard copy of such documents shall prominently state as follows: ‘The documents that accompany this letter have been electronically filed using ePSB.’” For those filings that may not lend themselves well to presentation in paper, such as Excel spreadsheets, participants are directed to file those documents on a compact disk or other appropriate data storage device.

¹ http://psb.vermont.gov/sites/psbnew/files/doc_library/epsb-procedures.pdf

PSB Case No. EEU-2016-03 - SERVICE LIST

Participants:

Melissa Bailey
Vermont Public Power Supply Authority
P.O. Box 126
5195 Waterbury-Stowe Road
Waterbury Center, VT 05677
mbailey@vppsa.com

Brian Buckley
Northeast Energy Efficiency Partnerships
bbuckley@neep.org

Christopher Burns
City of Burlington Electric Department
cburns@burlingtonelectric.com

Brian Cotterill
Vermont Department of Public Service
brian.cotterill@vermont.gov

Neil E. Curtis
Navigant
neil.curtis@navigant.com

William Driscoll
Associated Industries of Vermont
wdriscoll@aivt.org

Jeanne Elias, Esq.
Vermont Department of Public Service
112 State Street, 3rd Floor
Montpelier, VT 05620-2601
jeanne.elias@vermont.gov

Shawn Enterline
Green Mountain Power Corporation
shawn.enterline@greenmountainpower.com

Deena Frankel
Vermont Electric Power Company
dfrankel@velco.com

Toben Galvin
Navigant
toben.galvin@navigant.com

James Gibbons
City of Burlington Electric Department
585 Pine Street
Burlington, VT 05401
jgibbons@burlingtonelectric.com

Brian Gray
Vermont Gas Systems, Inc.
bgray@vermontgas.com

Carole Hakstian
Vermont Energy Investment Corporation
chakstian@veic.org

Lauren Hammer
Vermont Gas Systems, Inc.
lhammer@vermontgas.com

Lauren Hierl
Vermont Conservation Voters
info@vermontconservationvoters.org

Mick Hilbert
Vermont Energy Investment Corporation
mhilbert@veic.org

Karen Horne
Vermont Gas Systems, Inc.
khorne@vermontgas.com

Kelly Launder
Vermont Department of Public Service
kelly.launder@vermont.gov

Keith Levenson
Vermont Department of Public Service
keith.levenson@vermont.gov

Sandra Levine, Esq.
Conservation Law Foundation
15 East State Street, Suite 4
Montpelier, VT 05602
slevine@clf.org

Thomas Lyle
City of Burlington Electric Department
tlyle@burlingtonelectric.com

James Massie
Vermont Energy Investment Corporation
jmassie@veic.org

Johanna Miller
Vermont Natural Resources Council
jmiller@vnrc.org

Barry Murphy
Vermont Department of Public Service
barry.murphy@vermont.gov

Adam Necrason
Necrason Group
adam@necrasongroup.com

Morris L. Silver, Esq.
Law Offices of Morris L. Silver, Esq.
P.O. Box 606
Benson, VT 05731-0606
mlsilver@sover.net

Eileen Simollardes
Vermont Gas Systems, Inc.
esimollardes@vermontgas.com

Robert Stephenson
Vermont Energy Investment Corporation
rstephenson@veic.org

Melissa Stevens
Green Mountain Power Corporation
melissa.stevens@greenmountainpower.com

Matthew J. Walker
Vermont Energy Investment Corporation
mjwalker@veic.org

Ben Walsh
Vermont Public Interest Research Group
bwalsh@vpirg.org

David C. Westman
Efficiency Vermont - Vermont Energy
Investment Corporation
128 Lakeside Avenue, Suite 401
Burlington, VT 05401
dwestman@veic.org

Michael Wickenden
michael.wickenden@gmail.com

Sarah Wolfe
Vermont Public Interest Research Group
swolfe@vpirg.org
