



**State of Vermont  
Public Utility Commission**

**MEMORANDUM**

To: Essex A North Lot Solar, LLC  
From: Elizabeth Schilling, Esq., Reviewer   
Re: 24-1898-PET – Notice of Complete Petition  
Date: June 28, 2024

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On June 19, 2024, the Vermont Public Utility Commission (“Commission”) received your petition to construct a 3.5 kW solar electric generation facility in Essex Junction, Vermont.

Commission staff have determined that your petition is administratively complete. **Your case number is 24-1898-PET.**

**With the exception of those state agencies that will receive notice of and access to your petition via ePUC, within 2 business days of this memorandum you must provide: (1) a copy of your petition pursuant to 30 V.S.A. § 248(a)(4)(C) and Commission Rule 5.407(A) to all entities and persons entitled to receive such copies, and (2) notice of your petition as required by Commission Rule 5.407(B) and (C).**

You must provide the case number when you provide copies and notice of the petition, as well as information on how members of the public may participate in this case. The notice must include, at a minimum, the case number if the case is filed in ePUC, a general description of the type and approximate location of the facilities and upgrades proposed, a statement that a complete petition has been filed with the Commission and that the case has been opened, and information and a link that will allow the recipient to access the complete petition electronically. The notice must also include instructions on how a recipient can contact the petitioner to obtain a hard copy of the complete project plans and petition if the recipient is not able to access them electronically. The notice must include the following links to documents on the Commission’s website:

- For information on public participation through public comment or intervention:
  - <http://puc.vermont.gov/document/public-participation-and-intervention-proceedings-public-utility-commission>
  - <http://puc.vermont.gov/document/section-248-procedures>

Please understand that acceptance of your petition does not constitute a determination on the merits of the petition. You may be required to provide additional information at a future date if necessary.

PUC Case No. 24-1898-PET - SERVICE LIST

Parties:

\*Anson Tebbetts, Secretary  
Vermont Agency of Agriculture, Food and Markets  
agr.notice@vermont.gov

(for Vermont Agency of  
Agriculture, Food and  
Markets)

\*Catherine Gjessing, General Counsel  
Vermont Agency of Natural Resources  
anr.notice@vermont.gov

(for Vermont Agency of  
Natural Resources)

\*James Porter, Director of Public Advocacy  
Vermont Department of Public Service  
DPS-PA@vermont.gov

(for Vermont  
Department of Public  
Service)

Joslyn L. Wilschek, Esq.  
Wilschek Iarrapino Law Office, PLLC  
35 Elm Street  
Suite 200  
Montpelier, VT 05601  
Joslyn@ilovt.net

(for Essex A North Lot  
Solar, LLC)

\*Notice of appearance to be filed.