




**State of Vermont  
Public Service Board**

**MEMORANDUM**

To: Parties to PSB Case No. 8840 (Petition of Ampersand Gilman Hydro, LP, for PPA under Rule 4.100)

From: Holly R. Anderson, Deputy Clerk of the Board 

Re: Board Decision to Process Case in ePSB

Date: December 28, 2016

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The Vermont Public Service Board ("Board") is very pleased to announce that Phase 1 of our new electronic filing and case management system, known as ePSB, will go live on January 17, 2017. On that date, ePSB will begin accepting electronic filings in the pending Board cases that will be processed in ePSB.

**The Board has asked me to inform you that it has decided that the above-referenced case will be processed in ePSB.** Therefore, each party to the above-referenced case is asked to inform the Board by January 6, 2017, whether it would like to participate electronically or in paper for the remainder of the proceeding.<sup>1</sup> Any party that would like to participate electronically must provide Board staff with an email address for that party's official representative; that email address will be used by ePSB to send notice of filings made and documents issued in the case.

Board staff will enter into ePSB all public documents already filed or issued in the case. Official representatives of parties who elect to participate electronically will receive email messages from ePSB when Board staff enter the above-referenced case and its documents into ePSB. These email messages will contain links to ePSB; however, these links will not function until ePSB becomes visible to the public on December 29, 2016. Starting on that date, you will be able to create an ePSB user account and explore the system at <http://epsb.vermont.gov>; more information about how to do so will be provided on the Board's new website and in instructional videos and online training sessions.

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<sup>1</sup> An email message to [psb.clerk@vermont.gov](mailto:psb.clerk@vermont.gov) with copies to the other parties is sufficient for this purpose; it is not necessary to mail a paper copy of this filing to the Board.

Pursuant to the Board's procedures for using ePSB,<sup>2</sup> if a party chooses to participate electronically, starting January 17, 2017, that party may make filings with the Board using ePSB. ePSB will provide notice of such filings to all parties to the case who have decided to participate electronically; the filer is required to serve copies of the filing on parties who choose to continue to participate in this case in paper. Email notifications from ePSB will include a link to ePSB's document folder for the case, which is where the recipient can access and download the documents.

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<sup>2</sup> Until December 29, 2016, the Board's procedures for using ePSB are available on the Board's current website at: <http://psb.vermont.gov/sites/psb/files/orders/2016/December/ePSBprocedures.pdf>. After that date, they will be available on the Board's new, redesigned website at: <http://psb.vermont.gov/document/epsb-procedures>.

PSB Docket No. 8840 - SERVICE LIST

Parties:

\*Timothy M. Duggan, Esq.  
Vermont Department of Public Service  
112 State Street  
Montpelier, VT 05620-2601

Andrew N. Raubvogel, Esq.  
Alexander G. Lewis, Esq.  
Dunkiel Saunders Elliott Raubvogel & Hand  
91 College Street, P.O. Box 545  
Burlington, VT 05402-0545

(For Ampersand Gilman Hydro, LP)

\*\*Owen J. McClain, Esq.  
Sheehey Furlong & Behm, P.C.  
30 Main Street, P.O. Box 66  
Burlington, VT 05402

(For Green Mountain Power Corp.)

Carolyn Alderman, Executive Director  
VEPP, Inc.  
P.O. Box 1938  
Manchester Center, VT 05255

\*Notice of Appearance to be filed.

\*\*Notice of Appearance filed without motion to intervene.

Interested Persons:

✓ Lynn Fabrizio, Esq., Hearing Officer

~~William F. Ellis Esq.  
McNeil, Leddy & Sheahan, P.C.  
271 South Union Street  
Burlington, VT 05401~~

(For City of Burlington Electric Dept.)

~~Vermont Retail Electric Companies~~