

MELISSA STAEBNER

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Professional Summary

Enthusiastic and eager to contribute to team success through hard work, attention to detail, excellent organizational and communication skills. Motivated to learn, grow, and ready to educate and serve the agricultural industry.

Skills

- Public Speaking
- Training Program Development
- Diverse Instructor and Teacher
- Livestock Management
- Budgets
- Research and Analysis
- Program Evaluation
- Grant writing

Work History

Cabot Brand Ambassador, 11/2018 to Current

Cabot Cheese – Waitsfield, Vermont

- Prepared for public relations presentations and events by coordinating product demonstrations.
- Managed special events to enhance press coverage and boost product sampling
- Built and strengthened industry partnerships and customer relations to maximize product and brand consumption

Instructional Support Teacher, 10/2018 to Current

Sayles Elementary School – Baltic, Connecticut

- Assessed student social, emotional and academic needs to plan goals appropriately
- Adhered to predetermined behavior and academic plans and collaborated on adjustments
- Delivered curriculum in both one-on-one lessons and group learning environments

Extension Educator, 12/2017 to 05/2018

Pennsylvania State University – Montrose, PA

- Delivered education programs in areas of animal science, health, nutrition, leadership, life skills and career development.
- Administered outreach services to communities and clubs.
- Recruited, and trained volunteers and adults
- Facilitated livestock, dairy, goat and horse advisory leadership committees
- Implemented budget and established controls and verified compliance of financial policies.

Extension Educator, 07/1997 to 12/2017

North Carolina State University -Yadkin Center – Raleigh, North Carolina

- Delivered direct educational programs on topics such as Agricultural Awareness, Embryology, Environmental Issues, Dairy/Livestock Evaluation and Management, Poultry, Health and Nutrition, Leadership and Life Skills Development, Public Speaking, Food Production Horticulture. Annually reached 3000 youth
- Assisted Livestock, Dairy, Agriculture and Family Consumer Science Educators with programs
- Developed professional collaborations with Soil and Water, FSA, NRCS, Farm Bureau, County Cattleman's Association and County Departments
- Trained volunteers and public school teachers on curriculum and experiential learning
- Coordinated and coached local, county, district and state 4-H dairy judging and dairy quiz bowl teams, coached county livestock, horse and poultry teams.
- Developed external funding, financial support, through grant writing, fundraisers, donor relation and sponsorship programs.
- Managed county budget and established financial protocol to analyze and track funds.
- Maintained media relations, newsletters, social media, and press releases
- Served as county interim director two times managing the entire county office budget and employees
- Served on NC State Extension Livestock Advisory board (youth), NC Dairy Youth Foundation, Northwest District Latino Task Force, Yadkin County Safety Committee

Education

Master of Science: Animal Science, 05/1985

University of Connecticut - Storrs, CT

- Professional development completed in NCATE/CSBE - approved program for the preparation of Vocational Agriculture Teachers

Bachelor of Science: Animal Science, 12/1982

University of Connecticut - Storrs, CT

Associate of Science: Agribusiness Management Technology, 05/1980

Vermont Technical College - Randolph Center, VT

Honors and Recognitions

North Carolina State University Jefferson Service Cup - 2018

North Carolina State Extension Award Search for Excellence Teamwork Award 2015

North Carolina State Extension Award – Marshall and Jan Stewart Leadership Award 2015

North Carolina State University 4-H Award - Latham F. Smith Professional Development Award 2015

Yadkin County Chamber of Commerce – Leadership Yadkin County 2012

North Carolina State University Extension Service Award – 2011, 2005

National Association of Extension 4-H Agents Distinguished Service Award - 2008

North Carolina State University Search for Excellence Team Award North West District – 2006

North Carolina State University Outstanding Young Agent 4-H - 2003

North Carolina State University-NC4-HAA -State Award Individual Environmental Science - 2003