

STATE OF VERMONT  
PUBLIC UTILITY COMMISSION

Case No. EEU-2016-03

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In Re: 2016-2017 Demand Resources Plan Proceeding	
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Order entered: 12/28/2018

**ORDER APPROVING EEU ADMINISTRATIVE EFFICIENCY FRAMEWORK**

The Vermont Public Utility Commission (“Commission”) established by order in this case an administrative efficiency minimum performance requirement for each appointed energy efficiency utility (Efficiency Vermont, the City of Burlington Electric Department, and Vermont Gas Systems, Inc., collectively referred to as the “EEUs”). To meet this requirement, each EEU was required to submit a proposal on how to track and report administrative costs and to include metrics focused on (1) the ratio of incentive costs to non-incentive costs, and (2) the total administrative costs as a percent of total budget.<sup>1</sup>

On September 28, 2018, the Department of Public Service and the EEUs filed for Commission approval a proposed framework related to meeting the administrative efficiency requirement. The framework includes cost category definitions that will be used by all the EEUs, a reporting template, and a summary table that indicates the ratio of incentive costs to non-incentive costs and administrative costs as a percent of total costs. The Department and EEUs recommend that, once approved by the Commission, the EEUs populate the framework with historical data and file the report in this case by no later than December 31, 2018. The Department and the EEUs also recommend that any further refinements to the framework and any associated reporting requirements be included in the review of EEU “Administration” in Case Number 18-2867-INV.<sup>2</sup>

On December 19, 2018, the EEUs recommended that the historical data be filed no later than February 28, 2019. The EEUs suggested that consideration of the historical data be included in Case Number 18-2867-INV.

No comments on these filings have been received.

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<sup>1</sup> EEU-2016-03, Order of 10/12/17.

<sup>2</sup> *Investigation into the regulation of energy efficiency utilities in the State of Vermont.*

The proposed administrative efficiency reporting framework is approved. The EEUs shall use the cost category definitions and shall submit historical data using the reporting template and metrics table by no later than February 28, 2019. We direct the Hearing Officer in Case Number 18-2867-INV to consider any refinements to the administrative efficiency reporting framework and any associated reporting requirements in that case.

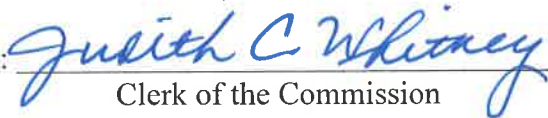
**SO ORDERED.**

Dated at Montpelier, Vermont, this 28th day of December, 2018

	)	
Anthony Z. Roisman	)	PUBLIC UTILITY
	)	
	)	
Margaret Cheney	)	COMMISSION
	)	
	)	
Sarah Hofmann	)	OF VERMONT

OFFICE OF THE CLERK

Filed: December 28, 2018

Attest:   
Clerk of the Commission

*Notice to Readers: This decision is subject to revision of technical errors. Readers are requested to notify the Clerk of the Commission (by e-mail, telephone, or in writing) of any apparent errors, in order that any necessary corrections may be made. (E-mail address: [puc.clerk@vermont.gov](mailto:puc.clerk@vermont.gov))*

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